

UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF WASHINGTON
AT TACOMA

CALVIN ROUSE,

Plaintiff,

v.

DOUG WADDINGTON *et al.*,

Defendants.

Case No. C06-5183RJB

ORDER DIRECTING SERVICE

This action, Civil Rights action has been referred to the undersigned Magistrate Judge pursuant to Title 28 U.S.C. § 636(b)(1)(B). The plaintiff has been granted leave to proceed *in forma pauperis*. Plaintiff has provided service copies and filled out service forms. The clerk is directed to send a courtesy copy of the complaint to the Washington State Attorney General's Office Criminal Justice Division and, the clerk is directed to effect service as provided below.

(I) Service by United States Marshal.

It is hereby ORDERED that the United States Marshal shall send the following to each named defendant for whom there is a filled out service form by first class mail: a copy of the complaint and of this Order, two copies of the Notice of Lawsuit and Request for Waiver of Service of Summons, a Waiver of Service of Summons, and a return envelope, postage prepaid, addressed to the Clerk's Office. All costs of service shall be advanced by the United States. The Clerk shall assemble the necessary documents to effect

1 service.

2 (2) Response Required

3 Defendants shall have **thirty (30) days** within which to return the enclosed Waiver of Service of
4 Summons. Each defendant who timely returns the signed Waiver shall have **sixty (60) days** after the date
5 designated on the Notice of Lawsuit to file and serve an answer or a motion directed to the complaint, as
6 permitted by Rule 12 of the Federal Rules of Civil Procedure.

7 Any defendant who fails to timely return the signed Waiver will be personally served with a
8 summons and complaint, and may be required to pay the full costs of such service, pursuant to Rule
9 4(d)(2). A defendant who has been personally served shall file an answer or motion permitted under Rule
10 12 within **thirty (30) days** after service.

11 (3) Filing and Service by Parties, Generally.

12 All original documents and papers submitted for consideration by the court in this case, are to be
13 filed with the Clerk of this court. The originals of all such papers shall indicate in the upper right-hand
14 corner the name of the Magistrate Judge to whom the copies are to be delivered. The papers shall be
15 accompanied by proof that such documents have been served upon counsel for the opposing party (or upon
16 any party acting *pro se*). The proof shall show the day and manner of service and may be written
17 acknowledgment of service, by certificate of a member of the bar of this court, or by affidavit of the person
18 who served the papers.

19 (4) Motions.

20 Any request for court action shall be set forth in a motion, properly filed and served. The motion
21 shall include in its caption (immediately below the title of the motion) a designation of the Friday upon
22 which the motion is to be noted upon the court's calendar. That date shall be the third Friday following
23 filing of the motion (fourth Friday for Motions for Summary Judgment). All briefs and affidavits in
24 opposition to any motion shall be filed and served not later than 4:30 p.m. on the Monday immediately
25 preceding the Friday appointed for consideration of the motion. If a party fails to file and serve timely
26 opposition to a motion, the court may deem any opposition to be without merit. The party making the
27 motion may file, not later than 4:30 p.m. on the Thursday immediately preceding the Friday designated for
28 consideration of the motion, a response to the opposing party's briefs and affidavits.

